



Solomon & Company (St Helena) Plc

Main Street, Jamestown, Island of St Helena, STHL 1ZZ
Tel: 290 22380, Fax: 290 22423, Email: generalenquiries@solomons.co.sh

Prosperity Through Partnership

Application form

Please complete this form in your own hand writing and send it to: **Human Resources Manager at the above address.**

GUIDANCE TO APPLICANTS

All applications are short-listed based on the information provided by this form.

Increase your chances of selection by completing this form accurately and honestly, ensuring we match our needs with your skills and expectations

Please complete the following details in **BLOCK LETTERS**

Full Name:			
Title: (for Correspondence)	Mr/Mrs/Ms/Miss/Other (if other please specify)		
Date of Birth:			
Address:			
Telephone Number:		Email:	
Current Occupation:			
Position you would like to apply for:			

Please Tick appropriately

Part Time:	<input type="checkbox"/>	Full Time:	<input type="checkbox"/>	Temporary	<input type="checkbox"/>
------------	--------------------------	------------	--------------------------	-----------	--------------------------

Please comment below why you think you might be able to fill this position:

Please provide any further information you consider relevant to your application.

If in possession of a valid Drivers Licence, please list classes below:

Delete as applicable.

Have you ever been convicted of a Criminal Offence?

Yes

No

If yes please give details below.

Solomon & Company (St Helena) Plc reserves the right to approach your previous employers for a reference before offering employment. It is not our policy to approach your present employer without your permission.

Please provide Names and Contact Details of Referees. If you are applying for your first job and you do not have any work experience please give personal references.

Present Employer

Name of Referee:

Name of Organisation:

Address:

Tel No:

Email address:

Previous employer 1

Name of Referee:

Name of Organisation:

Address:

Tel No:

Email address:

Previous employer 2

Name of referee:

Name of Organisation:

Address:

Tel No:

Email address:

I declare that the information I have provided is true and correct to the best of my knowledge and belief, and that I have not withheld any information which may have an impact on my suitability for employment.

Signed

Date

NB. An invitation to attend an interview does not imply an intention to offer employment.

